

**CRITERIA & ELIGIBILITY REQUIREMENTS**  
**SISTER PHYLLIS HUGHES ENDOWMENT FOR SPECIAL NEEDS GRANTS PROGRAM**  
**2023**

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1. Program must meet one of the following five identified areas of community need:
  - a. Basic needs to the poor
  - b. Programs that assist children and/or the elderly
  - c. Programs that provide access to healthcare
  - d. Preventive health programs
  - e. Chronic disease management programs
2. Maximum award per agency is \$10,000
3. Program must be consistent with the following Mercy Hospital mission statement: Dignity Health and its Sponsoring Congregations are committed to furthering the healing ministry of Jesus. We dedicate our resources to:
  - Delivering compassionate, high-quality, affordable health services
  - Serving and advocating for our sisters and brothers who are poor and disenfranchised
  - Partnering with others in the community to improve the quality of life
4. Must be sponsored by either an employee of Mercy Hospital, Mercy Southwest Hospital, or Bakersfield Memorial Hospital, an Auxilian/volunteer, physician, or a *current* member of the Mercy and Memorial Hospital and/or Foundation Boards of Directors. A sponsor may only “sponsor” one proposal and members of the Friends of Mercy Priority Projects Committee (review committee for this grants program) are not eligible. **It is required that your sponsor be an active volunteer with your organization on a regular basis.**
5. The sponsor will need to write a brief letter; including, how and why he/she is involved with your organization. They must also sign the LOI template.
6. Funding may **NOT** support conferences, seminars, capital projects or media promotional programs (capital refers to construction projects)

**Other Requirements for Funding and Information**

- No consecutive grants will be funded through this grant program. There must be an interceding year before a funded agency may submit a letter of intent for consideration. For example, if you were previously funded through this grants program in 2022, you may not apply this year and must wait to apply for the 2024 cycle.
- An agency may submit only one letter of intent per agency. Multiple programs of an agency will not be funded.
- Grant reporting required – a 12 month accountability narrative explaining how funds were expended will be required in **July 2024**. More information to follow. If you decline or neglect to complete a narrative, you will be ineligible to receive future grant funding.

Questions? Please call Jessica Turrubiates at (661) 663-6700.